DISASTER PREPAREDNESS CHECKLIST

HOME & BUSINESS SAFETY

- ◯ Inspecting and Reinforcing Building Structures
- ◯ Securing Loose Objects
- ◯ Shuttering Windows
- ◯ Locations of Gas, Water, and Electricity Shut-Offs
- ◯ Procedures for Shutting Off Utilities
- ◯ Installing and Testing Smoke Alarms
- ◯ Fire Extinguishers: Locations and Maintenance
- ◯ Creating Fire Breaks

INSURANCE INFORMATION

- ◯ Insurance Company Name
- ◯ Policy Number
- ◯ Coverage Details
- ◯ Agent Contact Information
- ◯ Copies of Insurance Policies
- ◯ Property Deeds
- ◯ Lease Agreements
- ◯ Inventory of Valuables

ADDITIONAL RESOURCES

- ◯ FEMA (Federal Emergency Management Agency)
- ◯ Ready.gov
- ◯ National Weather Service
- ◯ Florida Division of Emergency Management
- ◯ Local Red Cross Chapter

IMPORTANT DOCUMENTS

- ◯ Waterproof and Fireproof Containers for Documents
- ◯ Digital Copies Stored Securely
- ◯ Identification Papers (Passports, Driver's Licenses)
- ◯ Financial Documents (Bank Statements, Credit Card Information)
- ◯ Legal Documents (Wills, Contracts)

EMERGENCY CONTACTS

- ◯ Police, Fire, Ambulance: 9-1-1
- ◯ Local Emergency Management Office
- ◯ Nearby Hospitals
- ◯ Poison Control Center

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DISASTER PREPAREDNESS CHECKLIST

EMERGENCY SUPPLIES

- ◯ Water (1 gallon per person per day for at least seven days)
- ◯ Non-Perishable Food (seven-day supply)
- ◯ Manual Can Opener
- ◯ Infant formula and diapers
- ◯ Pet food and extra water for pets
- ◯ Prescription Medications
- ◯ Over-the-Counter Medications (pain relievers, antacids, etc.)
- ◯ Glasses and contact lens solution
- ◯ Moist towelettes
- ◯ Garbage bags and plastic ties for personal sanitation
- ◯ Feminine hygiene products
- ◯ Flashlights and Extra Batteries
- ◯ Battery-Powered or Hand-Crank Radio
- ◯ Multi-Tool
- ◯ Local maps
- ◯ Sleeping bags or warm blankets for each person
- ◯ Complete change of clothing, including long-sleeved shirt, long pants, and sturdy shoes
- ◯ Household chlorine bleach and medicine dropper (for disinfecting water)

EVACUATION PLAN

- ◯ Designated Routes for Evacuation
- ◯ Alternative Routes
- ◯ Primary and Secondary Meeting Locations
- ◯ Vehicle Preparation
- ◯ Fuel Supply
- ◯ Special Transportation Needs (e.g., for elderly, disabled)

RECOVERY & RESTORATION TIPS

- ◯ Assessing Damage Safely
- ◯ Documenting Damage with Photos/Videos
- ◯ Water and Mold Mitigation
- ◯ Fire and Smoke Damage Restoration
- ◯ Structural Repairs
- ◯ Ensuring Contractors are Licensed and Insured
- ◯ Getting Written Estimates
- ◯ Checking References

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